

From: [Wiechman, Lief](#)
To: [Freifeld, Holly](#)
Cc: [Kathy Hollar](#)
Subject: Re: Draft Process cycle and Report Format Direction for Justin
Date: Monday, January 26, 2015 2:56:59 PM
Attachments: [CED Query Report Process Cycle v 2.0 \(LW edits\).pptx](#)

Attached (just .ppt).

Two minor edits - take them or leave them. Spreadsheet looks good, too -- with one exception. In case there's any copy/pasting... can we change 'Matric Value' to Metric Value? It's in all the CSVs and I know it's draft, but just think we should correct it just in case?

Thanks!

-ps- if we're all cool, I might take the flow chart and insert it into the process write-up. I think it really will help some FO folks visualize the process.

LW

Lief Wiechman

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On Mon, Jan 26, 2015 at 2:21 PM, Freifeld, Holly <holly_freifeld@fws.gov> wrote:

Based on our conversation just now, here's v 2.0 of these docs - whatcha think? If you're good with these, I will send Excel file to Justin (and plan to chew over with him Wednesday).

Thanks -
H

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Holly Freifeld, Ph.D.

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911 NE 11th Ave., 4th Floor, Portland, OR 97232  
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[holly\\_freifeld@fws.gov](mailto:holly_freifeld@fws.gov)

On Mon, Jan 26, 2015 at 11:53 AM, Hollar, Kathy <[kathy\\_hollar@fws.gov](mailto:kathy_hollar@fws.gov)> wrote:

Great comments.- Thanks!

Can we have a quick call to discuss, and ensure a common understanding before asking Justin to make changes.

*Kathy Hollar*  
503-231-6156 office  
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On Mon, Jan 26, 2015 at 10:41 AM, Freifeld, Holly <[holly\\_freifeld@fws.gov](mailto:holly_freifeld@fws.gov)> wrote:  
Def. agree re: terminology - if "certify" raises red flags, let's use something else. I like  
"evaluate" or "review." Let's pick a word and stick to it.

H

On Mon, Jan 26, 2015 at 10:32 AM, Wiechman, Lief <[lief\\_wiechman@fws.gov](mailto:lief_wiechman@fws.gov)> wrote:  
Attached.

I piggy-backed my edits on Holly's versions. I made my changes on the .ppt in blue.  
Just not sure we should use the term 'certification' in a process where it might be  
deferred. It's incredibly picky of me, but I'm nervous about some in the FOs being  
confused and mixing terminology. Using terms in a similar way seems to be an issue  
on several of our status review fronts, I'm realizing.

The only other thing, and I'm not sure if we need to specify is that it'd be nice to have  
all metrics summed up for teh FOs. Any time a query is run (canned or otherwise)  
it'd be nice to have a line that reads something like "...37 projects totaling 379,421  
acres..."

LW

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On Mon, Jan 26, 2015 at 9:40 AM, Freifeld, Holly <[holly\\_freifeld@fws.gov](mailto:holly_freifeld@fws.gov)> wrote:  
Hi Kathy,

Thanks for getting all this down! I zoomed through both docs, and some quick  
thoughts are attached -- see what you think.

H

On Fri, Jan 23, 2015 at 6:43 PM, Hollar, Kathy <[kathy\\_hollar@fws.gov](mailto:kathy_hollar@fws.gov)> wrote:

Hi Holly and Lief, here's my efforts to capture our call yesterday on what we want reports to look like and the process for getting info certified by the ES field offices, uploaded in the CED, used in MZ reports, and then updated over time.

Note I have two tabs in the excel file - one for the rapid assessment certification process, and one for the refined reports.

I look forward to hearing your thoughts on improving this, making sure we're all on the same page, and then getting Justin started on it.

Happy editing and commenting!

*Kathy Hollar*  
503-231-6156 office  
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# CED Query/Report Process

